Equestrian Academy of Cape Town (EACT)
Klein Zevenwacht Estate, Langverwacht Rd. Kuils River, 7579
P.O. Box 1314, Kuils River, 7579
Tel: 021-9033328 021-9039568 Fax: 086 684 7403
Mobile: 083 338 8803
Email: melanie@equizone.co.za www.highschooleact.co.za

EACT High School Application for Enrolment

This application form must be signed by both parents, unless one parent is solely responsible in all aspects. The form must be returned with R300.00 application fee per pupil enrolment, which is non-refundable. Please enclose a copy of your child's birth certificate, one photograph (passport size) a rates statement from the Municipality and a copy of your child's most recent school report. Return to: The Director, The Equestrian Academy, P.O. Box 1314, Kuils River, 7579 or email to: melanie@equizone.co.za together with proof of payment made via EFT.

Section A: Applicant's Information

Surname:
First Names:
Preferred Name:
Date of Birth: Day: Month: Year:
Gender: Male Female

Date of Proposed Entry: Day: Month: Year: Into Grade:

ID Number:
ID Type: South African ID | South African Passport | Foreign Passport
Nationality:

Home Language: English | Afrikaans | IsiNdebele | IsiXhosa | IsiZulu | Sepedi | Sesotho | Setswana | SiSwati | Tshivenda | XiTsonga | Other
If other, please specify:

Current School Information:
Present School:
School Telephone:
Headmaster or -mistress:
Current Teacher: Grade:

Medical Information (in case of emergency)
Allergies / Medical notes:

Chronic Medication:

Handicaps or Disabilities:

Contact Information:
Pupil's mobile phone:
Pupil's email address:

Section B: Family Information

In the case of divorced or separated parents, please complete a "Section B" for each household.

Father's Information:

First Name:

Last Name:

Relationship to applicant: Biological parent | Step-parent | Foster parent | Guardian

Date of Birth: Day: Month: Year:

ID Number:

ID Type: South African ID | South African Passport | Foreign Passport

Nationality:

Mobile phone:

Do you wish to receive SMSs from the school on this number? Yes: No:

Email address:

Do you wish to receive group e-mails from the school on this address? Yes: No:

Occupation:

Employer:

Work phone:

Mother's Information:

First Name:

Last Name:

Relationship to applicant: Biological parent | Step-parent | Foster parent | Guardian

Date of Birth: Day: Month: Year:

ID Number:

ID Type: South African ID | South African Passport | Foreign Passport

Nationality:

Mobile phone:

Do you wish to receive SMSs from the school on this number? Yes: No:

Email address:

Do you wish to receive group e-mails from the school on this address? Yes: No:

Occupation:

Employer:

Work phone:

In the case of divorced or otherwise separated parents:

Does the applicant reside at this address during the term? Yes: No:

Is this household responsible for the applicant's school fees? Yes: No:

Section B: Family Information (CONTINUED)

Residential Address:

Postal Code:

Occupying as: Owner | Lesee Other:

Postal Address:

Postal Code:

Home Telephone Number:

Facsimile Number:

Family Medical Information:

Medical Aid:

Medical Aid Number:

Family Doctor:

Telephone Number:

Emergency Contact*

Telephone Number:

** Please do not use one of the parents as the emergency contacts.*

Other Siblings in school:

Name: Grade:

Name: Grade:

Name: Grade:

We agree that our child's admission is subject to the conditions of enrolment as determined by the Academy Director.

Signatures:

Father: Mother:

Date: Day: Month: Year:

Section C: FOR OFFICE USE ONLY

Interview Date Day: Month: Year:

Entrance Tests Day: Month: Year:

Registration Receipt No.

Date Processed Day: Month: Year:

Amount Paid R *

Deposit Receipt No.

Date Processed Day: Month: Year:

Amount Paid R *

CONDITIONS & TERMS OF ENROLMENT

1. A pupil's enrolment will be subject to the conditions stated hereunder or such other conditions which may have been determined by the Director or her duly authorised representatives ("the Board") at the time of enrolment.

2. The Conditions of Enrolment may be amended upon one term's written notice.

3. No indulgence or extensions of time granted by the Director/Board shall constitute a waiver of its rights to enforce any condition herein.

4. The parents agree to be bound by the rules, regulations, policies and procedures of the school as determined and annunciated by the Director.

5. The Director may accept applications for enrolment in respect of any living individual eligible to attend the academy.

6. Applications for enrolment shall be in the form specified and shall be accompanied by a non-refundable application fee in an amount to be determined from time to time and reflected on the application form.

7. The enrolment of pupils shall be subject to the discretion of the Director/Board/School Management Committee.

8. **Within two weeks of acceptance of a pupil and before the pupil's commencement at the academy, a predetermined amount shall be payable as a non-refundable Registration fee. Should the pupil not enter the school as agreed, the Registration fee shall be retained. NO EXCEPTIONS WILL BE ALLOWED.**

9. Each month's tuition fees are payable in advance, free of exchange, deduction or set off on or before the first day of each month. Non payment shall entitle the Director to cancel the enrolment of the pupil forthwith. Overdue payments shall accrue interest compounded monthly. Should a cheque/debit order be returned by the bank, a surcharge of R250.00 will apply.

10. Annual discount will be granted in the event of the full fees for the year being paid on or before the first day of the first term. A 3% discount on fees will be granted in respect of each additional sibling admitted to the academy.

11. Fees are not all-inclusive and the academy shall be reimbursed for all expenditure incurred by the academy on behalf of the pupil.

12. **The Director shall be given one term's written notice of termination of enrolment of a pupil, failing which the full amount of the following term's fees shall immediately become due and payable. NO EXCEPTIONS WILL BE ALLOWED. In the normal course of events, a credit check may be made on the persons(s) responsible for the payment of the tuition fees. The cost of this check will be for the academy's account. The academy may refuse to accept a pupil solely as a result of an unacceptable credit rating of the person(s) responsible for the account.**

13. **One term's notice**, in writing, is required when withdrawing a learner from the EACT Boarding House. A term's notice will be charged to accounts on immediate withdrawal from the Boarding House.

14. The school reserves the right to restrict admission of any pupil in respect of whom monies to the school are outstanding.

15. The school reserves the right to withhold student school reports and exam results whose school accounts are not paid up at the end of school terms.

16. The school reserves the right to restrict a matric student from writing the matric examinations whose exam fees and school accounts are not paid up.

17. The Director/Board shall be entitled to terminate the enrolment of a pupil:
    I. Summarily and with immediate effect, if the pupil is guilty of any conduct which in the sole opinion of the Director/Board/School Management Committee is inconsistent with such pupil's continued enrolment at the academy, in which event such pro rata portion of any fees paid in advance in respect of such pupil shall be refunded.
    II. Upon one term's written notice.

III. At the end of any academic year in the event that the pupil, in the sole opinion of the Director/Board/School Management Committee, has failed to pass such examinations as were specified or is otherwise unsuitable for promotion to the following year of study.

18. The Director may in his/her sole discretion grant refunds and make changes or adjustments of fees and other charges and shall give one term's written notice thereof.

19. The Director shall be entitled to instruct the academy's attorneys to attend to the collection of outstanding accounts and both parents (whether natural, adoptive or foster parents) shall be jointly and severally liable for the payment of all costs so incurred, on the scale as between attorney and own client, including collection fees.

20. The parents (whether natural, adoptive or foster parents) hereby indemnify and agree to hold harmless The Equestrian Academy, the Director, the Board, and Staff, or the authorised agents or representatives of the aforementioned, against any and all claims, howsoever arising, including negligence (but excluding gross negligence), arising out of any injury, death, loss, damage, cost or expense, including legal costs, suffered by the pupil or a third party as a result of or during the enrolment of the pupil at the academy.

Signatures: _____ _____

Father **Mother**

Date: _____ **Place:**_____